



GAIL FARBER, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

June 18, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**AS-NEEDED ENVIRONMENTAL SERVICES CONTRACTS
AWARD CONSULTANT SERVICES AGREEMENTS
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

This action is to authorize the Chief Engineer of the Los Angeles County Flood Control District or her designee to award consultant services agreements for as-needed environmental services for projects undertaken by the Los Angeles County Flood Control District and to direct the services to be provided under the agreements.

IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT:

1. Award consultant services agreements to BonTerra Consulting, Chambers Group Inc., and Environmental Science Associates Inc., for a total not-to-exceed fee of \$5 million each, and authorize the Chief Engineer of the Los Angeles County Flood Control District or her designee to execute the agreements to provide as-needed environmental services for Los Angeles County Flood Control District projects. Each agreement is for a three-year term with two, one-year contract extension options, for as-needed environmental services commencing on the date of the initial Notice to Proceed.
2. Authorize the Chief Engineer of the Los Angeles County Flood Control District or her designee to administer the contracts, to determine and direct the services to be provided under these agreements, and to exercise the option to extend the contracts for two, one-year terms within the total not-to-exceed fee of \$5 million each.

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

43 June 18, 2013

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to retain BonTerra Consulting, Chambers Group Inc., and Environmental Science Associates Inc., to provide the Department of Public Works on behalf of the Los Angeles County Flood Control District with as-needed environmental services for District projects, including at a minimum those being undertaken in the wake of the 2009 Station Fire. The recommended actions will enable the District to comply with local, State, and Federal environmental laws, rules, regulations, and permit conditions in the planning and implementation of its projects.

Public Works will utilize the consultants to provide various services for the District's projects, in relation to environmental documentation, regulatory permit acquisition, permit compliance, mitigation planning and implementation, and community outreach and public relations.

The selected consultants were determined to be qualified to provide the as-needed environmental services. In order to provide Public Works with the flexibility to utilize the consultant it deems most suitable, given the scope of needed services, the capacity of each consultant service agreement shall not exceed \$5 million.

When services are required for a project, a project-specific scope of work will be negotiated and authorized within the agreement limitations.

The term of each as-needed consultant services agreement will be for a period of three years commencing on the date of the initial Notice to Proceed for that agreement. Each agreement will have two, one-year contract extension options to be exercised at the discretion of the Chief Engineer or her designee within the not-to-exceed amount listed above. The expiration date of each agreement is subject to where services for a given project have been started, but are not completed prior to the stated expiration date. The expiration dates of such agreements will be automatically extended as necessary to allow for the completion of such services. This is to ensure that there is no loss of continuity of services. In all events, however, the work authorizations will be subject to the respective not-to-exceed monetary limits applicable to said agreements.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) by the use of as-needed consultant services agreements to obtain environmental expertise not available within the District or Public Works in order to provide responsive, efficient, and high-quality public services.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The total cost of each as-needed consultant services agreement shall not exceed \$5 million, with a maximum \$15 million aggregate sum for all three consultant services agreements, including the two, one-year extension options and any cost-of-living adjustments in accordance with the Board's policy. These agreements will be financed with the District's Fund Budget. Funds for anticipated services will be programmed in each fiscal year budget throughout the term of the agreements. The term of each as-needed consultant services agreement will commence on the date of the initial Notice to

Proceed for that agreement. If the three-year term starts during Fiscal Year 2012-13 and concludes in Fiscal Year 2015-16, the two, one-year contract extension options, if exercised, would be operative during Fiscal Years 2016-17 and 2017-18. Delay of the initial Notice to Proceed would delay the expenditure of the funds but would not exceed the total \$5 million authorized for each contract. Should additional work be required that exceeds the amount authorized, we will return to the Board for approval of additional funds. Funding for the first contract year is included in the Fiscal Year 2012-13 Flood Fund budget. Financing for subsequent fiscal years will be made available through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard consultant services agreement, in the form previously approved by County Counsel, will be used. The recommended as-needed consultant services were solicited on an open-competitive basis and in accordance with Federal, State, and County requirements. The selected consultants are in compliance with the selection requirements of the Chief Executive Officer and the Board.

The award of the as-needed consultant services agreements will not result in unauthorized disclosure of confidential information and will be in full compliance with Federal, State, and County regulations. The agreements will contain terms and conditions supporting the Board's ordinances, policies, and programs, including but not limited to: County's Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work Programs (GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; Defaulted Property Tax Reduction Program, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

Data regarding the proposers' minority participation is on file with Public Works.

The as-needed consultant services agreements include a cost-of-living adjustment provision in accordance with the Board policy, which was approved on January 29, 2002.

ENVIRONMENTAL DOCUMENTATION

The recommended actions are not a project pursuant to the California Environmental Quality Act (CEQA) because they are activities that are excluded from the definition of a project by Section 15378(b) of the CEQA Guidelines. The proposed action, to establish as-needed consultant services agreements for anticipated future projects, is an administrative activity of government, which will not result in direct or indirect changes to the environment. We will return to the Board as necessary for consideration of appropriate environmental documentation pursuant to CEQA prior to any commencement of any activities under the agreements that may constitute a project.

CONTRACTING PROCESS

On September 24, 2012, Public Works issued a Request for Proposals (RFPs) for the as-needed environmental consultant services for District projects, including those being undertaken in the wake of the 2009 Station Fire. A total of 31 firms received the RFP. On October 22, 2012, 15 firms submitted proposals. An evaluation committee, comprised of staff from Public Works, evaluated the proposals. Evaluation of the firms' proposals was based on technical expertise, proposed work plans, experience, personnel, qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender and in accordance with the informed averaging methodology.

Based on the review and evaluation of the proposals, the evaluation committee recommended BonTerra Consulting, Chambers Group Inc., and Environmental Science Associates Inc., as the best-qualified firms to perform the as-needed environmental services.

As required by the Board on February 3, 1988, the RFP was listed on the County's "Doing Business with Us" website. A copy of the website posting is enclosed for your reference.

The above firms' Community Business Enterprises participation data and three-year contracting histories are on file with Public Works.

Public Works has evaluated and determined that Los Angeles County Code Chapter 2.201 does not apply to the recommended agreements. These agreements are exempt from the requirements of Proposition A because the services are required on a part-time and intermittent basis.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

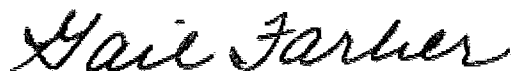
There will be no impact on current County services or projects as a result of authorizing the recommended consultant services agreements. These agreements will provide necessary as-needed environmental services in an efficient manner by enhancing the delivery of District projects.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Water Resources Division.

The Honorable Board of Supervisors
6/18/2013
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Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER

Director

GF:CS:vt

Enclosures

c: Chief Executive Office (Rita Robinson)
County Counsel
Executive Office
Department of Public Social Services
(GAIN/GROW Program)

Bid Detail Information

Bid Number : AED7739823

Bid Title : Request for Proposal As-Needed Environmental Services

Bid Type : Service

Department : Public Works

Commodity : PERMITTING SERVICES, ENVIRONMENTAL

Open Date : 9/25/2012

Closing Date : 10/22/2012 3:00 PM

Bid Amount : N/A

Bid Download : Not Available

Bid Description : The Department of Public Works is requesting proposals from qualified firms to provide as-needed environmental services for Los Angeles County Flood Control District Reservoir Sediment Removal Projects located in the County of Los Angeles.

The scope of services includes: surveying, monitoring, reporting, environmental planning, environmental permitting, permit compliance, handling Southern California native and exotic biological resources, landscaping with Southern California native species, and public relations.

The objective of this solicitation is to select two firms that are best qualified to provide the requested services for multiple projects.

Questions regarding the project should be directed to the contact email provided below.

[Click here](#) to access RFP.

Contact Name : Grace Slohs

Contact Phone# : (626) 979-5311 Ext: fax

Contact Email : gslohs@dpw.lacounty.gov

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